



Alhambra Teachers Association

3030 West Main Street
Alhambra, California 91801
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Five-Day Letter Article VIII, 1A – Working Conditions

School _____

Dear _____,
(Principal)

I have a working conditions concern as follows:

In accordance with Article VIII, Section 1A, I am requesting your written response to this concern within 5 days, with a time line for remedying the problem.

(ATA member's name – print) (Signature) (Date)

(Principal's signature) (Date of receipt)

Principal's response _____

(Principal's signature) (Date)

(ATA member's signature) (Date of receipt)