Alhambra School District

Grievance Form — Level Il

Appeal to the Superintendent or Designee: All portions of this section are to be completed by Grievant. (This grievance is filed in association with the provisions of Article Vll of the Contract.)

Unit member's name: Work location:

Assignment:

1. A clear concise reason for the appeal (an attachment is permissible). A copy of Grievance Form Level 1 MUST be attached.

Date Filed:

Receipt of Appeal Date

UPON COMPLETION OF THIS SECTION, THE SUPERINTENDENT OR DESIGNEE SHALL RETAIN THE ORIGINAL AND COPIES NO. 2 AND NO. 3. COPY NO. 4 SHALL BE PRESENTED TO THE GRIEVANT.

SUPERINTENDENT OR DESIGNEE'S RESPONSE. (Attachment is permissible)



Date of Response Signature of Superintendent or Designee

Receipt of Response: Signature of Grievant:

UPON COMPLETION OF THIS SECTION, THE SUPERINTENDENT OR DESIGNEE SHALL RETAIN THE ORIGINAL COPY, PRESENT COPY 2 TO THE GRIEVANT, AND FORWARD COPY 3 TO THE ATA OFFICE.